

SEC**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)Solicitation of Requirements for New Television
Distribution System**FROM:** John M. Ray
Director of Logistics
EXTENSION**NO.**

OL 4129-88

DATE

23 NOV 1988

**TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)1. C/MS/DA
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Attn

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FORM
1-79**610**USE PREVIOUS
EDITIONS

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23 NOV 1988

MEMORANDUM FOR: Chief, Management Staff, DA

ATTENTION: FROM: John M. Ray
Director of LogisticsSUBJECT: Solicitation of Requirements for New Television
Distribution SystemREFERENCE: Multiple Addressee Note from C/MS/DA, dated
4 November 1988, Same Subject

1. Referent forwarded a copy of a memorandum from the Director of Information Resources, DI, regarding the secure video distribution system to be installed on the Headquarters complex. In response to his request that components submit their projected requirements for TV hookups in the Original Headquarters Building (OHB) and New Headquarters Building (NHB), the Office of Logistics (OL) has compiled the following prioritized list:

- 1 - Headquarters Auditorium
- 1 - Facilities Management Group/MSD, Room T16
- 3 - Cafeterias (North, South, and Room 1F81, OHB)
- 1 - Director of Logistics (D/L), NHB
- 1 - D/L's conference room, NHB
- 1 - Deputy Director of Logistics, NHB
- 1 - Executive Officer, OL, NHB
- 2 - Conference room, Facilities Management Group (FMG), OL, to replace existing hookups in Room 3E14/3E24 in the OHB
- 2 - Conference rooms, FMG/OL, in the NHB (to replace OHB hookups after FMG's move into the NHB)
- 1 - Mail and Courier Branch/FMG, Room GB1905, OHB
- 1 - Pending requirement for ADP Branch/FMG in Room 2E36, OHB
- 1 - ADP Branch/FMG in NHB (to replace OHB hookup)
- 1 - FMG/HD, Room GC04A (OHB)
- 2 - Personnel and Training Staff/OL (NHB)
- 1 - Planning Staff/OL (NHB)
- 1 - OL (NHB)
- 1 - Budget and Fiscal Staff/OL (NHB)
- 22 - Total projected TV hookups*

*FMG will move from the OHB into the NHB in the Spring of 1989 under the Headquarters Expansion Program. Therefore, hookups will be required in both existing space in the OHB and designated new space in the NHB.

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2. [] Assistant Executive Officer, OL, []

[] is OL's contact with whom representatives of OIT and
OIR will meet to discuss the exact location of each hookup.

John M. Ray

Distribution:

Orig & 1 - Addressee

1 - AEO/OL

~~1~~ - OL Files

1 - OL/PS Official

1 - OL/PS Chrono

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[] (22 Nov 88)

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